

TENTAGE GUIDELINES WITHIN NATIONAL MONUMENT PROPER

With Effect from 01 October 2022



Overview

- 1) We refer to PSM's presentation on the "**Tentage Guidelines within the Monument Proper**" made during the Engagement Session with Monument Owners held on 06 September 2022.
- 1) Please be informed that there is a revision to the Tentage Guidelines and Tentage Proposal Submission Requirements, which will take effect from 1st October 2022.
- 2) Within this document are a set of updated Tentage Guidelines (Page 5) and Tentage Proposal Submission Requirements (Page 10) for your reference and guidance.
- 3) A summary of the updates are:

A) Tentage Guidelines Updates

- i) **Duration – Not exceeding 40days** (inclusive of set-up and take-down time)
- ii) **Temporary structure – light, non-permanent and neat**
- iii) **Free standing structure – not imposing load or attached to the Monument** in any way
- iv) **Size and Location – not overpowering and proportionate to the scale** of the Monument
- v) **Visibility – not blocking views** towards main facades of the Monument and Monument Plaque
- vi) **Obstructions – no obstruction** of any exits, staircases, means of escape, fire engine accessways, hydrants serving the Monument and any public amenities
- vii) **Signages and Banners – No explicit branding, advertising or any call-to-action messaging is allowed.**

B) Tentage Proposal Submission Requirement Updates

Proposal Submission Contents must include:

- i) **Projected number of people** visiting the tents per event day (for PSM to assess the needs relating to tentage sizing)
 - ii) **Signages and Banners** within the tentage, including its placement and contents
- 4) Monument Stakeholders are to separately check with SCDF on the fire safety conditions for their tentage proposals and if an application for SCDF's Temporary Change of Use Permit is required.
 - 5) Tentage Guidelines are general guidelines and may be subject to PSM's review on a case-by-case basis. They do not exempt applicants from compliances with other relevant authorities such as BCA, SCDF, URA, NParks and LTA
 - 6) For any further queries on the new Tentage Guidelines within the Monument Proper, you may send your queries to nhb_nationalmonuments@nhb.gov.sg.

Introduction

According to “A Brief Guide for Owners and Occupiers of National Monuments” (pg 7):

TYPE OF BUILDING WORK	DESCRIPTION
<p data-bbox="257 668 593 765">SIGNAGE INSTALLATION</p> <p data-bbox="201 825 647 922">TENTAGES & STAGE SET-UP</p>	<p data-bbox="695 668 1816 986">To ensure main facades of National Monuments are not excessively covered by signage and tentages, owners must seek PSM’s permission with a detailed proposal prior to installation on site. All evaluation is reviewed independently and on a case-by-case basis. For more information, please consult PSM.</p>

Types of Tentage



Type 1: Open-sided tentage



Type 2: Enclosed tentage (for aircon)

Tentage Guidelines

1. **Purpose** – only tentage for protection against incremental weather is allowed.
2. **Duration** – Not exceeding 40 days per event (inclusive of set-up and take-down time)
3. **Temporary structure** – light, non-permanent and neat
4. **Free standing structure** – not imposing load or attached to the Monument in any way
5. **Setback** – $\geq 3.0m$ from all Monument building facades or
 $\geq 1.5m$ from all Monument building facades for Tentage used for Religious Events Only (No Retail or Commercial Activities allowed)
6. **Size and location** – not overpowering and proportionate to the scale of the Monument
7. **Height** – $\leq 4.5m$ from floor finish level. Exceptional cases may seek waiver from PSM
8. **Visibility** – not blocking views towards main facades of the Monument and Monument Plaque
9. **Colour** – compatible colour (Eg: white, transparent or neutral colour)
10. **Temporary link-way** – allowed but no direct fixing of any kind to the Monument
11. **Obstructions** – no obstruction of any exits, staircases, means of escape, fire engine accessways, hydrants serving the Monument and any public amenities
12. **Signages and banners** – No explicit branding, advertising or any call-to-action messaging is allowed

Note 1: Monument Stakeholders are to separately check with SCDF on the fire safety conditions for their tentage proposals and if an application for SCDF's Temporary Change of Use Permit is required.

Note 2: Tentage Guidelines are general guidelines and may be subject to PSM's review on a case-by-case basis. They do not exempt applicants from compliances with other relevant authorities such as BCA, SCDF, URA, NParks and LTA

Case Study 1



- ❌ Directly anchored to the Monument
- ❌ Height > 4.5m
- ❌ No setback from the Monument
- ❌ Compatible colour is preferred

Case Study 2



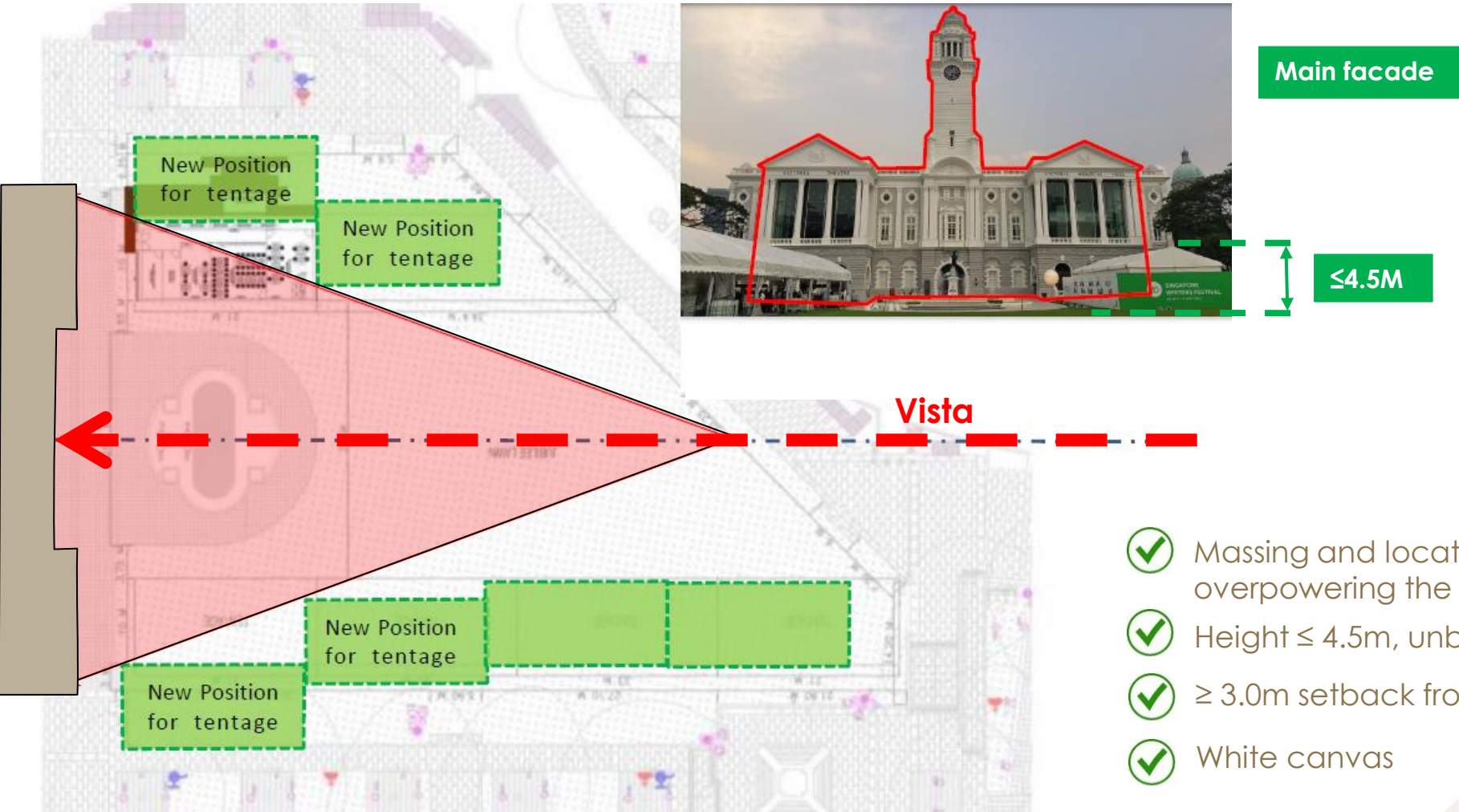
- ❌ Tentage is overpowering and blocking the view of the Monument
- ❌ Tentage obstructing Monument's means of escape and public walkway
- ❌ $\leq 1.5\text{m}$ setback from the Monument

Case Study 3



- ✓ White canvas
- ✓ Massing and location not overpowering the Monument
- ✗ No setback from the Monument

Case Study 4



- ✓ Massing and location not overpowering the Monument
- ✓ Height $\leq 4.5m$, unblocked public visibility
- ✓ $\geq 3.0m$ setback from the Monument
- ✓ White canvas

Getting PSM's Consent for Tentage Installation

Application via email: nhb_nationalmonuments@nhb.gov.sg

Requirements:

- **All tentage proposals** are to be submitted to PSM for approval.

Proposal Submission Contents must include:

1. **Purpose and period** of usage
2. **Activities and contents** to be held within the tentage (any retail or commercial activities are to be disclosed)
3. **Projected number of people** visiting the tents per event day (for PSM to assess the needs relating to tentage sizing)
4. **Location and dimension** of tentage in drawings (plan and elevation/section)
5. **Setback distance** of tentage away from any Monument façade to be annotated on submitted drawings
6. **Material and colour** of tentage
7. **Signages and banners** within the tentage, including its placement and contents

PSM processing time: 2 weeks

- The installation of tentage prior to receiving PSM's consent is strictly prohibited.
- Monument owners and occupiers may be instructed to remove unauthorized tentage at their own cost.